

Layout Approval

You agree that you have all legal rights to use any materials that you supply to us.

You accept responsibility for the legality and accuracy of all information on the printed piece.

You allow us to use your printed pieces in our own promotions.

We use our best efforts to produce a high quality reproduction reasonably close to the original material but we can't guarantee an "exact color" match. In accordance with the trade customs of the printing industry, a reasonable variation in color between color proofs and the completed job will be acceptable.

Our liability is limited to the selling price of any defective goods, and does not include other damages, including profits or profits lost. Please understand that production and printing will begin as soon as we receive this form and the initialed proofs, but we can't begin without them.

This is your last chance to make changes in the layout. Please check carefully for copy, placement, etc. before signing. Signing this form indicates acceptance of all conditions on this page.

Date _____

OK as is _____

OK with changes _____

New proof requested

Printers color proof requested (there is no charge for this but it will add about 4 days to the production schedule)

IMPORTANT: Please sign this form and initial all pages of the layout and fax them, along with this form, to us at 772.219.0043.

Method of Payment

Payment Terms:

Printing only orders:

Payment due on approval of layout:

Printing and full mailing services:

50% deposit is required at the time the order is placed.

Balance is due ten days prior to mailing.

Amount paid: _____

Check — sent via: _____

Credit Card:



Card # _____ expires: _____

Signature _____

Billing zip code _____

Production Schedule & Mailing

Material to Printing Plant _____

Mat'l ships to Mail Plant _____

Arrival at Mail Plant _____

In-Mail date _____

In a bulk mailing situation, the pieces to be mailed are delivered to the appropriate U.S. Postal Service (USPS) facility. The USPS will supply, upon request, a Form 3602 which acknowledges receipt of the mailing pieces. At that point, Dynamail Marketing has no control over the delivery of the pieces. On very rare occasion, the USPS will lose, mishandle or destroy all or part of a mailing. The USPS will not offer any compensation for it's negligence. As such, Dynamail Marketing's responsibility ends with delivery to the USPS.

If you have a problem with the delivery of your mailing, please understand that it takes 3-4 weeks to receive the Form 3602.